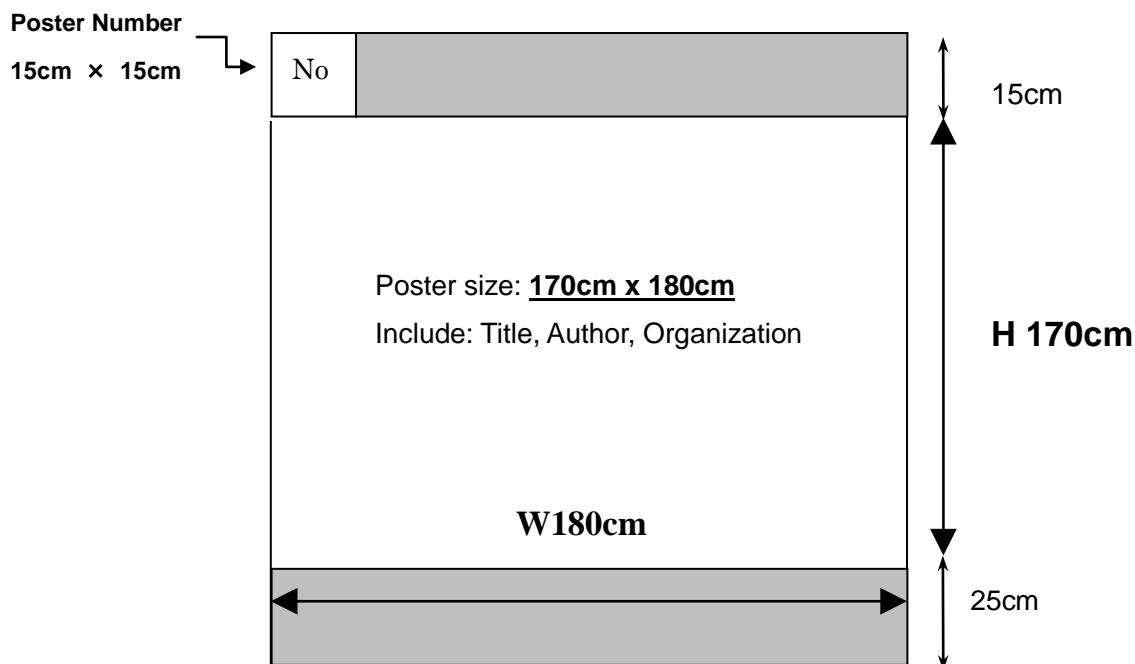


3rd Global Quality Assurance Conference  
**For All Poster Presenters – Final information -**

1. The dimensions of the poster panel provided for each presenter is **170cm (length) X 180cm (width)**.

Please display your poster on the designated numbered panel and indicate the title, author, and organization name anywhere on your poster.



2. Poster number (15cmX15cm) is prepared by the Secretariat. Posters should be mounted and removed during the following schedule.

**Mounting:** November 13th 15:00~17:00  
November 14th 08:00~09:00  
**Removal:** November 16th 11:15~15:00

3. Posters are displayed during the following hours.

November 14th and 15th: 9:00~17:00  
November 16th: 9:00~11:00

4. Please come to **the Poster Exhibition Information Desk** in the Annex Hall to pick up the **ribbon** for your presentation and **pins** for your poster.



5. All poster presenters are asked to be available to stand by their posters between 13:30~14:00, either on November 14th and 15th to answer questions from participants.

**As to the time table, please see the attached file (file name: Program).**

6. There are two types of poster presentation.
  - a. Poster presentation with short oral
  - b. Standard poster presentation

**a. Poster Presentation with Short Oral**

- 1) Short oral presentations are held on November 14th and 15th between 12:10~13:50 **in the Seminar Space, Annex Hall.** Speakers are asked to make a presentation to the audiences using power point slides. Time provided for each presenter is 10 minutes. As there will be a consecutive interpretation, please prepare approximately 5 minutes of presentation. Time and date of your presentation is shown on the attached document.

**2) Checking your PowerPoint Slides**

Although speakers are asked to submit their presentation data in advance, we would like you to come to the **PC Operation Desk located at the ahead of the Annex Hall,** and check your slides by yourself.

If you need to make any change(s) to your slides, the operator may help you.

Hours for the slide check is as follows;

**POSTER with SHORT Oral Presentations**

Session	Time and Date	Place
Poster with Short Oral Presentations on Mon, Nov. 14	09:30-11:30, Mon, Nov. 14	Annex Hall
Poster with Short Oral Presentations on Tue, Nov. 15	09:30-11:30, Tue, Nov. 15	Operator Corner

7. All presenters are asked to remove their posters on the last day of the conference. Please note that any posters remaining after the removal hours will be discarded.